

BETHANY CHARTER SCHOOL - Board Meeting June 5, 2006

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Bob Schaefer, Karyn Buchheit, Mark Sinn and DiNae Hendriksen.
Absent: Hilda Ramak. Kathy Frank present as administrator. No visitors present.

Bob Schaefer called the meeting to order at 7:03 PM.

Consent Agenda: Mark Sinn moved to approve the consent agenda of the minutes from the May 16, 2006 board meeting as written. Karyn Buchheit seconded. Passed unanimously.

Audience with visitors: none present.

Budget Report - looks good. The school has received new numbers for the ADM amount from the SFSD/state. We will be getting more than was projected for both the 2005/2006 school year and for the 2006/2007 school year.

Staff Report presented by Kathy Frank.

Significant Activities (June 5, 2006)

Current enrollment stands at 123 students ~ 11 being K students

Contracting PE and Band/music specialist

*working out details both salary and schedule benefits

Advertising for 5/6 teaching position - Amy Smith has accepted a job for next year that is closer to her home.

Completing orders for next year

Outstanding float in this year's Pet Parade

Large representation in the Silverton Hospital Fun Run by the Bobcat's

Honorable Dessert evening for our many volunteers

Tours and answering questions about next year

Preparing for End of the year activities

Discussion Items

a. Booster Club request to be under the BCS umbrella - we have checked on this. The Booster Club has to be a stand alone. They need their own EIN, insurance and non-profit status. We do have some requests in to other charter schools to see how they handle their parent clubs and have not heard back yet.

b. Policies

1. Public Participation in Board Meetings - 3rd presentation to the board

2. Procedure for Creating, Modifying and Storing Policies, Procedures and Important Documents - 2nd presentation to the board. Board agrees to move to action item.

c. Grant Spending Plan G2006

d. Administrator evaluation - each board member was asked to fill out and evaluation.

These were then compiled into a summary report. The summary report shows that the board marked Kathy Frank as good or very good in all aspects. The feeling is that the last comment on

the report sums things up well: "As a first year administrator in a new program, Mrs. Frank has done very well. She has handled several difficult incidents this year and has learned from them." Recommendation given that Kathy Frank be given a bonus. Suggested amount is \$1,000.

Correspondence - none.

Audience with visitors - none.

Action Items

a. Policies

1. Mark Sinn moved to approve policy #0031, Policy on Public Participation in Board Meetings as written. DiNae Hendriksen seconded. Passed unanimously.

2. Mark Sinn moved to accept policy #1000, Procedure for Creating, Modifying and Storing Policies, Procedures and Important Documents as written. DiNae Hendriksen seconded. Passed unanimously.

b. Grant Spending Plan G2006 - DiNae Hendriksen moved to accept the Grant Spending Plan G2006 as presented. Mark Sinn seconded. Passed unanimously.

c. Board agreed to change the June 20, 2006 general meeting into a board meeting and post the change. The annual report to the SFSD and the ODE on June 30, 2006 and this change allows the board to be able to approve the report prior to the due date. The board also agreed to cancel the July 3, 2006 board meeting and to change the July 18, 2006 general meeting to a board meeting.

d. Mark Sinn moved to accept the Administrator Proficiencies Summary Report as written and would also recommend authorizing a bonus of \$1,000.00 to Kathy Frank. DiNae Hendriksen seconded. Passed unanimously.

Moved into executive session at 7:40PM in compliance of ORS 192.610 - 192.690 as pertains to personnel.

Out of executive session at 7:50 PM.

Mark Sinn moved to give bonuses of \$500.00 to Randle Brown, \$250.00 to Leslie Starr, \$50.00 gift certificates to Lisa Bateman, Bernice Breitbach and Sue Shackelford. DiNae Hendriksen seconded. Passed unanimously.

Meeting adjourned at 7:52 PM

Next Meeting:

Board Meeting: Tuesday, June 20, 2006 at 7:00 PM

Board Meeting: Tuesday, July 18, 2006 at 7:00 PM

The board meeting normally on the first Monday of July (July 3, 2006) is cancelled.