

BETHANY CHARTER SCHOOL - April 3, 2006

Please note that these minutes are not official until approved at the next board meeting.

Board members present: Bob Schaefer, Hilda Ramak, Karyn Buchheit, Mark Sinn and DiNae Hendriksen. 2 others present.

Bob Schaefer called the meeting to order at 7:04 PM.

Mark Sinn moved to accept the minutes of the March 21, 2006 board meeting as presented. Hilda Ramak seconded. Passed unanimously.

Audience with visitors - nothing brought forward.

Staff Report - Kathy Frank presented the Administrator's Report

Significant activities: April 3, 2006

Jobs for 2006-2007 posted

Phase 1 enrollment complete - 6K 1st-8th grades 84 students returning

Phase 2 enrollment in progress

Researching green houses

Choral risers

Spring Break

Discussion Items

- a. Draft 3 of employee handbook - move to action item
- b. Policies - Hiring procedure - add personal biography under items required of applicants.
- c. Spending Plan D2006 - there was only the library system and that is still being researched.
- d. Restatement of by-laws and articles - ask attorney for alternate wordings instead of using the phrase "community".

Correspondence

Some checking done on insurance through OSBA. Waiting to hear back for more info. Topics and start time for the OSBA training. Discussion to make start time at 6:30PM and to add confidentiality and ethical conduct to the topics to be covered.

Action Items

- a. Hiring procedure - Hilda Ramak moved to accept the revisions to the hiring procedure as presented with the addition of personal biography under items required of applicants. DiNae Hendriksen seconded. Passed unanimously.
- b. Employee Handbook - Mark Sinn moved to accept as written draft 3 of the Bethany Charter School Employee Handbook. DiNae Hendriksen seconded. Passed unanimously. Moved into executive session in accordance with ORS 192.610-192.690 as pertains to personnel.

Out of executive session at 8:05 PM.

Meeting adjourned at 8:06 PM

Next meeting: Board Meeting - Monday, May 1, 2006
General Meeting - Tuesday, April 18, 2006