

# BETHANY CHARTER SCHOOL - Board Meeting, February 6, 2006

Please be aware that these minutes are not official until approved at the next board meeting.

Board Members present: Bob Schaefer, Mark Sinn, Hilda Ramak, DiNae Hendriksen, Karyn Buchheit. 7 others present.

Bob Schaefer called the meeting to order at 7:03PM. New board members Mark Sinn and Hilda Ramak sworn in.

Consent agenda: DiNae Hendriksen moved to accept the minutes of the January 2, 2006 board meeting and the January 17, 2006 general meeting as presented. Hilda Ramak seconded. Passed unanimously.

Discussion item a - the 7<sup>th</sup>/8<sup>th</sup> grade health curriculum. Bill Perkins, principal for the Pine Street Campus of SHS presented. The federal and state standards for health curriculum require a certain amount of sex education for 6<sup>th</sup>-8<sup>th</sup> graders, but the individual school districts have flexibility. SFSD has just formalized what their schools will be covering and what texts will be used. The curriculum decided upon by SFSD is abstinence based. This is optional curriculum and grading is based on all other work for health grades. Parents have the choice of "opt out" for their children. An "opt out" letter is sent home approximately 2 weeks prior to the start of the material. Students see only some workbook pages and do not actually have access to the full texts. Mark Sinn & Hilda Ramak are reading through this curriculum and will bring their recommendations back to the board. One of our parents is a trained health teacher and has volunteered to help Mr. Brown with the teaching of this curriculum.

Budget report. Looks good. Quick orientation for the new board members.

Audience with visitors - nothing brought forward.

Staff Report:

Kathy Frank presented the Administrator's report. for February 6, 2006

K-13	1 <sup>st</sup> grade - 13	2 <sup>nd</sup> grade - 13	3 <sup>rd</sup> grade - 13	4 <sup>th</sup> grade -13
5 <sup>th</sup> grade - 15	6 <sup>th</sup> grade - 15	7 <sup>th</sup> grade - 9	8 <sup>th</sup> grade - 17	

Significant Activities

Revised playground policies and procedures

Went on Charter School tours

Playground quotes

Staff evaluations

Met with CPA from auditor firm

Working closely with First Student on bus concerns

Teacher interviews

Available for Booster Club Carnival planning and ready to help as needed

Trained and ready to go on computerized state testing

## Things to Ponder

Looking into possible technology to aid in organizing our library Researching a way to get Bethany Charter School a track Possible reduction of trash by getting a trash vacuum Voice mail for efficiency and accuracy and upgrading our current phone system to current business standards.

Running a phone line to the glass office for privacy Basketball backboards Mileage of workshops.

## Teacher presentation by Jennifer Treglown

Presented an overview of her math curriculum. Is currently using 3 programs as well as integrating into science. Primary curriculum is the Bridges Math program which is conceptual and activity based. Utilizes a “centers as well that does hands on and manipulative - students must complete 2 centers a day in a 40 minute timeframe. Also uses “Drops in the Bucket” which has 3 levels and the student works according to their level. The kids will often choose to do these during their Friday free time. Also has some of the McGraw Hill workbook pages. This is very flexible, is not workbook based, is easy to assess students level, less memorization. There is a computer aspect as well.

### Discussion Items

- a. 7<sup>th</sup>/8<sup>th</sup> grade health curriculum - discussed earlier
- b. 7<sup>th</sup>/8<sup>th</sup> grade Seattle trip - asking for the board’s authorization for the trip as it is overnight. They have an approximate budget of \$4,000 - \$4,500 for the 4 day 3 night trip. Have raised approximately \$1,000 already.
- c. Employee handbook draft
- d. Job descriptions for teachers and educational assistants
- e. Budget committee guidelines. Send out letter asking for interest in being a member of committee. Staggered terms of committee membership. Caring input. Look at what SFSD has.
- f. Policies
  1. To accept
    - a. Playground duty rules and procedures - Kathy Frank presented another version for consideration,
  2. To amend:
    - a. Procedure for nominating board members for selection
    - b. Policy for Facility Rental
    - c. Building Key Procedures
  3. Proposed policy
    - a. Policy for meeting guideline
- g. Board training by OSBA. Need to have board members coordinate calendars to select possible dates for training.
- h. Spending plan A2006 was in packet board members received last week.

Spending plan B2006 has a few additions that came to attention after the board’s packets were put together and sent out.
- i. Host seminar for identifying child molesters. This would be an adult only. Right now this is offered free through a grant for the Salem-Keizer schools. Marion County Sheriff is not able to offer free elsewhere in the county for another 2 years. If we would want to host this the cost is \$400. It is a 2 ½ - 3 hour seminar.
- j. Booster Club. At the time of district unification, the clubs for each school were to have obtained their own EIN number and to have the restriction that no district school employee could be an officer. SFSD has no other policy for their various schools’ parent clubs. A possibility is to bring the Booster Club under the “umbrella” of BCS. Explore various ways of doing this.

## Correspondence

Received the check from Lucerne today for the \$1,000.00 for our art program.

Audience with visitors - nothing brought forward.

### Action Items

- a. Employee handbook - Hilda Ramak moved to accept the 2<sup>nd</sup> draft as written. DiNae Hendriksen seconded. Discussion - staff present at the meeting says they have not reviewed. Motion tabled.

- b. Job Descriptions - DiNae Hendriksen moved to accept as presented the teacher and educational assistant job descriptions. Hilda Ramak seconded. Discussion amend motion that this is for future and is not retroactive. Amendment to motion accepted. Passed unanimously.
- c. Budget committee guidelines - table for more work
- d. Policies
  1. Playground - DiNae Hendriksen moved to accept the playground policy presented by Kathy Frank as written. Karyn Buchheit seconded. Discussion - none. Passed unanimously.
  2. Policies to amend: Mark Sinn moved to accept the amended Procedure for nominating board members; Policy for Facility Rental; Building Key Procedure as presented. Hilda Ramak seconded. Discussion - none. Passed unanimously.
  3. Meeting guidelines - Hilda Ramak moved to accept guidelines for meetings as presented. DiNae Hendriksen seconded. Discussion - none. Passed unanimously.
- e. Board training by OSBA - table to act on at March meeting. Board to check their schedules.
- f. Spending plans - Hilda Ramak moved to accept playground for \$16,394; basketball hoops for \$2,200, voice mail upgrade for \$2,708 and administrator phone for \$856. Mark Sinn seconded. Passed unanimously.
- g. 7<sup>th</sup>/8<sup>th</sup> grade health curriculum - table for review. Come back for vote at March meeting.
- h. 7<sup>th</sup>/8<sup>th</sup> grade Seattle trip. Karyn Buchheit moved to ok overnight  
Seattle trip for the 7<sup>th</sup>/8<sup>th</sup> grade class as long as money is raised to cover trip. DiNae Hendriksen seconded. Passed unanimously.
- i. Host seminar - table

Enter executive session in compliance of ORS 192.610 - 192.690 as pertains to discipline and personnel at 9:50 PM.

Come out of executive session at 10:24 PM.

## **Meeting adjourned at 10:25 PM**

Next Meeting:

Board Meeting - Tuesday, February 21, 2006